

I. **Policy Scope**

3D printers are available for use by all University of Utah students, faculty, and staff only. Self-use printers are available on a first-come first-served basis.

II. **Policy**

The library's printers may not be used to create material that is:

Prohibited by local, state, or federal laws

Prohibited by University Regulations or in violation of Library Patron Policies & Responsibilities

Is unsafe, harmful, dangerous, or poses an immediate threat to the well-being of others

In violation of intellectual property rights

The library's printers must be used consistently with manufacturer's specifications and with posted approved material.

III. **Fees**

Students, faculty, and staff will be charged by weight of print when using library provided material.

Additional fees may be charged for use of specialty printers.

IV. **History**

- a. Policy Owners: Library Facilities, Library Information & Security, Creativity & Innovation Services
- b. Reviewed by: Office of General Counsel February 2019.
- c. Approved by: Executive Committee March 2019.